

CONSTITUTION, RULES AND BY-LAWS OF THE INDIAN ECONOMIC ASSOCIATION

(Approved by the General Body in its meeting held on 29/12/2013 at Meenakshi University, Kanchipuram, Tamil Nadu and incorporating the changes thereof till GBM of 29/12/2019 at Pt. Ravishankar Shukla University, Raipur)

ARTICLE – 1: Name of the Association and Office

1(a). The name of the Association shall be the Indian Economic Association, as registered under the Indian Societies Registration Act, 1860.

1(b). The office of the Indian Economic Association (hereafter referred to as the Association) shall be at the office/residence of the General Secretary, till such time that a separate office of the association is established.

1(c). For all purposes, the year of the Association shall be 1st April to 31st March every year.

ARTICLE – 2: The Objective and Mission

2(a) The objective and mission of the Association shall be to promote the study, teaching and research and disseminate the knowledge of recent trends in Economics in general and to study the problems of the Indian Economy in particular.

The above objective and mission shall be achieved through the following programmes:

- (i) Arranging annual and other conferences, seminars and training courses and workshops on teaching and research.
- (ii) Undertaking publications including that of the Indian Economic Journal, disseminating the results of economic studies and research among teachers, students and researchers in Economics as also among the policy makers.

2(b) Facilitating exchange of teachers, students and research scholars within the country and between India and other countries through grant of fellowships, scholarships, travel assistance and other appropriate means.

- 2(c) Co-operating with local, regional and international Economic Associations to promote the interest of the Association.
- 2(d) Making efforts to bring economics discipline closer to other social sciences and develop an inter-disciplinary approach to societal issues.

ARTICLE – 3: Membership

- 3(a). Any citizen of India, having at least a Post Graduate Degree in Economics and other related disciplines and subscribing to the objective and mission of the Association shall be eligible for its membership.
- 3(b) The membership of the Association shall also be open to foreign citizens subscribing to the objective and mission of the Association.
- 3(c) There shall be the following categories of membership.
 - (i) Individual: Annual, Life, Donor and Patron
 - (ii) Institutional: Annual, Donor and Patron

Note: The fee structure of various Membership categories shall be decided by the General Body of the Association from time to time, on the recommendation of the Executive Committee. In case of Donor Members, both individual and institutional, the tenure of membership shall be of 5 years. In case of Patron Members, both individual and institutional tenure of the membership shall be of 10 years.

- 3(d) Individuals can become Life Members on payment of Life Membership fee in one lump sum as prescribed by the General Body at the time of the enrolment, and notified in the rules of the Association.
- 3(e) Annual members can also become Life Members on payment of life membership fee in one lump sum at the time of enrolment as life member, as prescribed by the General Body, and notified in the rules of the Association.
- 3(f) Institutional Members would comprise Colleges, Universities, Regional Economic Associations, Research Bodies, Libraries, Government and Non-Government Agencies interested in any specialised field of theoretical and/or applied economics.
- 3(g) Donor and Patron Members would include any individual or institutional member contributing the sum in one lump sum prescribed in the rules of the Association.

ARTICLE -4: Termination of Membership

- 4(a) If activities of any member of the Association, after due process of inquiry are found harmful to the Association, his/her membership shall be liable to be terminated.
- 4(b) The Executive Committee may by resolution, expel the member from the Association or suspend the member from membership of the Association if, after considering the complaint and any submissions made in connection with the complaint or on recommendations of the specified committee, it is satisfied that the facts alleged in the complaint have been proved and the expulsion or suspension is warranted in circumstances. The resolution shall state the grounds on which it has based its decision
- 4(c) If the Executive Committee expels or suspends a member, the General Secretary must, within 15 days after the action is taken, cause written notice to be given to the member of the action taken and of the reasons given by the Committee for having taken that action.
- 4(d) The member who has been suspended or expelled may appeal to the Executive Committee, within 15 days after notice of the resolution is served on the member, by lodging with the General Secretary a notice to that effect. The member will also be given the opportunity to state his/her cause in person or in writing, or both before the Executive Committee meeting which will consider the appeal.
- 4(e) The members present in the aforesaid meeting will then decide on the appeal of the member.
- 4 (f) Such decision of the Executive Committee shall be final and binding.

(Further details as per Rules and Regulations)

ARTICLE – 5: Rights and Duties of Members

- 5(a) Donor and Patron members, both individual and institutional, who are not present at the Annual General Body Meeting (hereinafter referred to as AGM) or Special General Body Meeting (hereinafter referred to as SGM), shall have the right to nominate one member each who will have voting rights in such meetings.

5(b) All members shall have the right to receive a copy of the journal of the Association.

5(c) All members shall have voting rights at the AGM and SGM of the Association.*

*Note: Voting rights of the Members are as specified in Article7, clause 7(h)

ARTICLE – 6: Organs

The organs of the Association shall be:

- (a) General Body
- (b) Executive Committee

ARTICLE – 7: Composition and Powers of the General Body

7(a) The General Body shall consist of all: Individual – Annual and Life; Institutional, Donor and Patron Members or their representatives.

7(b) The General Body shall meet at least once a year, generally at the time of the Annual Conference of the Association and at such times as convened by the General Secretary in consultation with the President.

7 (c) Meeting of the General Body with Requisition: A requisitioned meeting of the General Body shall be called by the General Secretary if at least 5 per cent of the total members of the Association request for such a meeting, in writing, to the President, specifying the issue/s to be discussed in such meeting. Under no circumstances, any other issue/s than those specified, shall be discussed in such meeting/s. Identity of such members shall be verified before taking any decision in this regard

7 (d) The Power of the General Body shall be:

- i) To adopt the Annual Report and audited Statement of Accounts of the Association for the previous years.
- ii) To appoint Auditor and approve his remuneration.
- iii) To elect the Office Bearers of the Association.
- iv) To amend the Constitution of the Association, following the due procedure.
- v) To decide on all other matters pertaining to the overall functioning of the Association.

- 7 (e) The notice for the AGM, indicating the date, place and time thereof, along with the agenda, shall be sent electronically and / or by post to the Members of the Association at least 30 days prior to the date of the meeting. The same shall also be placed at the website of the Association. In case of SGM, the period of notice shall be 15 working days.
- 7 (f) The quorum of the General Body shall be 1/10th of the total membership strength of the IEA.
- 7 (g) The decision/s of the AGM shall be taken by show of hands or by secret ballot.
- 7 (h) Eligibility for Voting
 - (i) All life members are eligible for voting.
 - (ii) An annual member shall be eligible for voting provided he/ she has been a Member (with renewal) for at least two consecutive years.
- 7(i) The Executive Committee shall decide upon the name of the election officer for the conduct of the election of the Association.

ARTICLE – 8: Office Bearers

8(a) The following shall be the office bearers of the Association, along with their tenures:

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|--------|--|---------|
| (i) | President of Association | 3 Years |
| (ii) | President of Conference | 1 Year |
| (iii) | Vice Presidents-north and south zone
3 Years each | |
| (iv) | General Secretary | 3 Years |
| (v) | Treasurer | 3Years |
| (vi) | Managing Editor of Indian Economic Journal
(hereinafter referred to as IEJ) | 5 Years |
| (vii) | 9 Joint Secretaries* | 3 years |
| (viii) | Elected Representatives of the states* | 3 Years |
| (viii) | Members of Editorial Advisory Committee
(Nominated) | 3 Years |
| (ix) | Public Information Officer
(Nominated) | 3 Years |

*Note: 1. The 9 joint secretaries shall be as per the following state/Union Territory wise distributions.

1. **North:** Delhi, Haryana, Punjab, Himachal Pradesh and Jammu and Kashmir
2. **North- East:** Arunachal Pradesh, Assam, Meghalaya, Manipur, Mizoram, Nagaland , Sikkim and Tripura
3. **North-West:** Rajasthan, Gujarat and Maharashtra
4. **North-Middle:** Uttar Pradesh and Uttarakhand
5. **Central:** Madhya Pradesh and Chattisgarh
6. **Middle-East:** Bihar and Jharkhand
7. **South East:** Odisha and West Bengal
8. **South West:** Andhra Pradesh, Telengana, Karnataka and Goa
9. **South:** Tamil Nadu, Kerala and Pondicherry

2. The number of such representatives will be as per the Rules and Regulations, to be reviewed as per members' base.

8(b) The following shall be the officers of the Association, for a tenure of 1 year each, for the purpose of organizing the annual and other conferences and seminars of the Association:

1. Local Organising Secretary of the Annual Conference
2. Programme Chief Coordinator and two Coordinators, one each for North and South zones

8(c) The Local Organising Secretary shall be nominated by the President of the Association in consultation with the host institution of the annual conference and General Secretary.

8(d) Programme Chief Coordinator, two coordinators and the Public Information Officer shall be nominated by the President of the Association in consultation with the General Secretary.

8(e) The President of the Conference shall be elected by the General Body on the recommendation of the Executive Committee.

- 8(f) The Managing Editor of IEJ shall be nominated by the Executive Committee.
- 8(g) Twenty members, to function as the Editorial Advisory Committee, shall be nominated by a team comprising of the President of the Association, Vice president, General Secretary and the Managing Editor (IEJ).
- 8(h) All other office bearers of the Association shall be elected by the General Body.
- 8(i) There shall not be any restriction on the number of terms of any Office Bearer/Officer.

ARTICLE – 9: The Composition and Powers of the Executive Committee

- 9(a) The Executive Committee shall consist of:
 - (i) All office bearers of the Association (except Members of the Editorial Advisory Committee and Public Information Officer)
 - (ii) All Former Presidents of the Association and five eminent Academicians, as Special Invitees, nominated by the President of the Association, in consultation with the General Secretary.
 - (iii) The Chairman and Managing Trustee of the Indian Economic Association Trust for Research and Development shall be the Special Invitees to the Executive Committee, provided they are Association Members.
- 9(b) The quorum of the Executive Committee shall be 1/3rd of the total Executive Committee members, excluding special invitees.
- 9(c) Meeting of the Executive Committee with Requisition: A requisitioned meeting of the Executive Committee shall be called by the General Secretary if at least one-third of the total Executive Committee members of the Association request for such a meeting, in writing, to the President, specifying the issue/s to be discussed in such meeting. Under no circumstances, any other issue/s than those specified, shall be discussed in such meeting/s.
- 9(d) The powers of The Executive Committee shall be:
 - (i) To ensure the smooth execution of programmes of the Association.

- (ii) To carry out all the functions on behalf of the General Body and act as the General Body between two General Body meetings.
 - (iii) To prepare the agenda of the meeting of the General Body.
 - (iv) To propose the name/s of the President of the Conference, to be decided in election by the General Body.
 - (v) To nominate the Managing Editor of Indian Economic Journal.
 - (vi) To nominate the Election Officer for the conduct of the elections of the Association, as and when due.
 - (vii) To decide the themes and venue of the Annual Conference.
 - (viii) To decide the fees structure of Association membership.
 - (ix) To recommend the name of the firm of Statutory Auditors of the Association and its remuneration.
 - (x) To approve all the memberships of the Association.
- 9 (e) The Executive Committee shall meet at least twice in a year, one before the Annual Conference and second, at the time of the Annual conference.

ARTICLE – 10: Functions and Powers of the President of the Association

The functions and powers of the President of the Association shall be as follows:

- (a) To guide and advise the Association in the promotion of its objective and mission and ensure smooth functioning of the Association.
- (b) To preside over the meetings of the General Body, Executive Committee and all other meetings of the Association.
- (c) To nominate the Local Organising Secretary for the Annual Conference in consultation with the host institution and the General Secretary of Association.
- (d) To nominate the Programme Coordinator and the Public Information Officer, in consultation with the General Secretary of Association.
- (e) To nominate five members of Executive Committee with the consultation of General Secretary.
- (f) To nominate twenty members of the Editorial Advisory Committee, in consultation with the Vice-presidents, General Secretary of the Association and the Managing Editor of the Indian Economic Journal.
- (g) To approve travel reimbursements of the Office Bearers and others in the Association. (As specified in Rules and Regulations)
- (h) To nominate office bearer/s to look after an Office of the Association, in consultation with the General Secretary of the Association, in case of resignation by some office bearer/s. (As specified in Article 18)

- (i) To give casting vote on any matter to be decided in the event of tie at the time of AGM, SGM, Executive Committee Meeting or any other meeting of the Association.

ARTICLE – 11: Functions and Powers of the President of the Conference

The functions and powers of the President of the Conference shall be as follows:

- (a) To preside over the Annual conference and other conferences and seminars, of the Association and delivering the presidential address.
- (b) To help the President and General Secretary of the Association in the promotion of the objective and mission of the Association.
- (c) To discharge any such function/s to further the interest of the Association, in consultation with the President and General Secretary of the Association.
- (d) If the post of the President of Association falls vacant for what-so-ever reason, then the Conference President, in consultation with the General Secretary, nominate one of the Vice Presidents to function as the President of the Association till the next General Body Meeting.

ARTICLE – 12: Functions and Powers of the Vice Presidents

The functions and powers of the two Vice-Presidents of the Association, representing the North and South zones, shall be as follows:

- (a) To carry out any such function as assigned by the President of the Association.
- (b) To carry out the functions of the President of the Association in his/her absence. If the post of the President of Association falls vacant for what-so-ever reason, then one of the Vice Presidents, as nominated by the Conference President, in consultation with the General Secretary, shall function as the President of the Association till the next General Body Meeting where a new President of the Association will be elected.

ARTICLE – 13: Functions and Powers of the General Secretary

13.1 The functions and powers of the General Secretary of the Association shall be as follows:

- (a) To convene meeting of the General Body and Executive Committee of the Association, in consultation with the President of the Association.
- (b) To prepare and maintain minutes of the AGM, SGM, Executive Committee Meetings and all other meetings of the Association in proper form and manner and present them before the Executive Committee and General Body of the Association for approval.
- (c) To supervise the office of the Association and ensure proper discharge of the routine functions of the Association.
- (d) To coordinate the activities of the subcommittees, as may be appointed by the Association.
- (e) To Issue notices, circulars, etc. under the general guidance of the President of the Association.
- (f) To accept money receipts and grants including membership fees of various categories.
- (g) To disburse payments and to do all other functions related and incidental thereto on behalf of the Association as considered necessary for the routine functioning and conducting conferences/ seminars any other activity of the Association, in consultation with the Treasurer of the Association
- (h) To request the funding organisations for funding and sponsoring the Annual and other conferences, seminars or any other activity of the Association, in consultation with the Treasurer of the Association
- (i) To collaborate with the regional associations and state level associations as well as with Universities and other academic institutions for the academic and other activities.
- (j) To engage legal consultant in the event of any legal issues arising against or in the interest of Association.
- (k) To nominate office bearer/s and officer/s of the Association, in consultation with the President/Conference President of the Association (as the case may be), to look after an Office of the Association or in case of resignation by some office bearer/s. (As specified in Articles 8, 9, 12 and 18)

- (l) To report to the President of the Association regularly about the financial transactions and activities of the Association, in consultation with the Treasurer of the Association.
- (m) To carry out the functions and follow procedures, as laid down in Article 4 and Rules and Regulations, in case of termination of membership.
- (n) To execute such other functions as may required by the General Body/ Executive Committee/ the President of the Association.
- (o) To carry out any such function, in consultation with the President of the Association, to further the objective and mission of the Association.

ARTICLE – 14: Functions and Powers of the Treasurer

14.1 The functions and powers of the Treasurer of the Association shall be as follows;

- (a) To keep updated record of all the receipts and expenditure of the Association.
- (b) To prepare and present the budget and annual accounts of the Association.
- (c) To ensure proper auditing of the accounts with the help of the auditor as approved by the Executive Committee.
- (d) To accept money receipts and grants including membership fees of various categories and disburse payments and to do all other functions related and incidental thereto on behalf of the Association as considered necessary for the functioning and conducting conferences/ seminars/ any other activity of the Association
- (e) To request the funding organisations for funding and sponsoring the Annual and other conferences, seminars or any other activity of the Association.
- (f) To ensure receipt of the audited statement of accounts of the annual conference, audited by a recognised Chartered Accountant, from the Local Organising Secretary of the annual conference.
- (f) To report to the President of the Association regularly about the financial transactions and activities of the Association, in consultation with the General Secretary.

ARTICLE – 15: Functions and Powers of the other Office Bearers

- 15(a) The **Joint Secretaries** shall assist the General Secretary in the functioning of the Association, with the approval of the President of the Association and /or the Executive Committee.
- 15(b) They shall also be responsible for supervising the academic and other activities of the region concerned.
- 15(c) They shall directly coordinate with the members of their regions and address their concerns and grievances. They may seek cooperation from the General Secretary for the same, if needed.
- 15(d) The **Local Organising Secretary** of the Annual Conference shall be responsible for all such activities necessary for smooth conduct of the annual Conference.
- 15(e) He/she shall present the audited statement of accounts of the annual conference, audited by a recognised Chartered Accountant, to the Treasurer within three months of the completion of the Annual Conference.
- 15(f) The **Programme Chief Coordinator** shall be responsible for coordinating all the activities, assisted by **two coordinators** representing the North and South, especially the academic activities, among the President of the Association, General Secretary, Treasurer, the host institution, the Local Organising Secretary and the Members of the Association.
- 15(g) The **Public Information Officer** shall be responsible receiving and dealing with all the RTI queries as per the Right to Information Act, 2005.
- 15(h) The **Managing Editor** shall be responsible for publication and distribution of the Indian Economic Journal. He/she will co-ordinate all the activities of the journal in consultation with and assistance of the office bearers of the Association and the Editorial Advisory Committee.
- 15(i) He/she shall also be responsible for presenting the audited statement of accounts of the journal by a recognised Chartered Accountant to the General Secretary within three months after the completion of the financial year and the same shall be approved by the General Body after the approval of the Executive Committee.

- 15(j) He/she shall nominate 20 members of the Editorial Advisory Committee, in consultation with the President of the Association, the Vice President, the General Secretary.

ARTICLE – 16: Bank Account/s

- 16(a) The funds of the Association shall be kept in accounts of any Scheduled Bank or in any other scheme, as deemed fit in the interest of the Association, usually one in Delhi and another in the state of the General Secretary.
- 16(b) The bank account in Delhi shall be operated jointly by the President of the Association and the General Secretary.
- 16(c) The bank account in the state of the General Secretary shall be operated jointly by the General Secretary and either the Treasurer or an Executive Committee Members of that state.
- 16(d) The bank account of the Indian Economic Journal shall be operated jointly by the Managing Editor (IEJ) and one Member of the Editorial Advisory Committee or any Member of the Executive Committee of the State in which the Managing Editor is located, to be nominated by the Managing Editor.
- 16(f) A bank account of the Association may be opened / closed with the permission of the Executive Committee.

ARTICLE – 17 : Amendments

- 17(a) Amendments to the Article/s of the Constitution, Rules and By-Laws, with reasons thereof, should be proposed in writing, with the signatures and membership numbers of the members proposing them, by at least 50 members and forwarded to the General Secretary by September 30th of each year. He/she shall circulate all amendments received accordingly to the EC members by November 1st. The observations of the EC shall be forwarded to the General Body at which these are to be considered.
- 17(b) Under no circumstances, suggestions for amendments shall be accepted at the meeting/s at which these are to be considered.
- 17(c) Amendments to the Article/s require for their adoption by the General Body the affirmative vote of at least 2/3rd of members present and voting.

ARTICLE – 18: Resignations

- 18(a) If the President of the Association, President of the Conference, the Vice President, Managing Editor (IEJ), and any Executive Committee member wishes to resign he/she shall submit his/her resignation letter to the General Secretary, who shall forward it to the Executive Committee instantly. In case the General Secretary has to submit his/her resignation letter, he/she shall submit it to the President of the Association.
- 18(b) These resignation letter/s will be considered in an extra ordinary convened meeting of the Executive Committee (if the regular Executive Committee meeting is not scheduled in the immediate future) and shall be accepted only if the Executive Committee members present approve of the same by a simple majority.
- 18(c) The members of the Association, in the meanwhile, are free to write to the concerned office bearer requesting him/her to reconsider the decision, following which the office bearer is free to withdraw his/her resignation, before it is approved by the Executive Committee.
- 18(d) The concerned office bearer is also free to withdraw his/her resignation on his/her own, before it is approved by the Executive Committee.
- 18(e) In event of acceptance of such resignations, the following shall be the arrangement of assignment of responsibilities:
- (1) If the President of the Conference resigns, then the President of the Association shall take over his/her responsibilities.
 - (2) If the President of the Association resigns, then one of the Vice Presidents, as decided by the President of the Conference in consultation with the General Secretary, shall take over his/her responsibilities.
 - (3) If any of the Vice President resigns, then the other Vice President shall take over his/her responsibilities. In an event of both the Vice Presidents resigning simultaneously, then the General Secretary shall take over his/her responsibilities.
 - (4) If the General Secretary resigns, then a Joint Secretary, as nominated by the President of the Association, shall take over his/her responsibilities.
 - (5) If one of the Joint Secretaries resign, then General Secretary / another Joint Secretary, as nominated by the President of the Association, shall

take over his/her responsibilities. In the event of all Joint Secretaries resigning at the same time, then General Secretary / some Executive Committee member/s, as nominated by the president of the Association, in consultation with the General Secretary, shall take over their responsibilities.

- (6) If the Treasurer resigns, then the General Secretary/ any Joint Secretary, as nominated by the President of the Association, in consultation with the General Secretary, shall take over his/her responsibilities.
- (7) If an Executive Committee member resigns, then General Secretary/ another Executive Committee member, as nominated by the President of the Association, in consultation with the General Secretary, shall take over his/her responsibilities.
- (8) If the Managing Editor (IEJ) resigns, then General Secretary / a member of the Editorial Advisory Committee / an Executive Committee Member, as nominated by the President of the Association, in consultation with the General Secretary, shall take over his/her responsibilities.

ARTICLE – 19: Legal Obligations

- 19(a) The Association may sue or be sued in the name of the General Secretary and the jurisdiction of the same shall be the place of the office of the General Secretary.

ARTICLE – 20: Winding up of the Association

- 20.1 In the case of the Association deciding to wind up its activities, its assets shall be transferred to one or several organisations having similar aims and objectives, as decided by the AGM to be attended by at least 1/10th of the total members of the Association, in accordance with the advice received from a committee consisting of past Officers of the Association (President, Vice-President, General Secretary and Treasurer) who have held office during the seven years preceding the cessation of activities of the Association.

RULES AND REGULATIONS:

(To be revised from time to time as deemed appropriate)

1. **Membership fee** as per the decision of the Executive Committee meeting held on 05/10/2015, applicable from January, 2016)
 - (a) Annual Member Rs. 3,000/- per annum

(b)	Life Member	Rs. 10,000/- Lump Sum
(c)	Institutional Member	Rs. 10,000/- per annum
(d)	Donor Member	Rs. 25,000/- Lump Sum
(e)	Patron Member	Rs. 50,000/- Lump Sum

2. Donor and Patron Membership will be open to individuals as well as institutions and shall run for a period of 5 years and 10 years, respectively.
3. **Travel Reimbursements:** President of the Association, President of the Conference, Vice President, General Secretary, Treasurer, Past Presidents, Office Bearers, Officers and others may each be reimbursed the fare, depending on the nature of journey and importance of travel, keeping in mind the objectives of the Association, with prior approval from the President of the Association. Such decisions are as per the recommendations of the standing Finance Committee.
4. **No. of elected representatives of states in EC:** There are presently 31 such elected representatives of the states.
5. **Guidelines / Code of Conduct for Membership of the Association:** These will be as per the recommendations of the IEA committee to look into the participation of members in the annual conference and other issues held on 13th august 2014 at 2.00 pm at ICSSR, New Delhi under the Chairmanship of Prof. Ravi Srivastava. The following rules on various aspects have been decided-

Participation in the Annual Conference of the IEA

The following were decided and recommended by the committee –

- a. No registration of any member should be entertained by the host university beyond the last date for registration. The system of on-the-spot registrations should be completely done away with.
- b. Not more than one accompanying adult and 2 children below the age of five would be entitled for accommodation and food during the conference. In cases where both husband and wife are members of the Association, then only accompanying children under the age of five would be allowed.
- c. The fee structure should be such so as to have commensurately higher fee for accompanying non member adult on the principle that the subsidy available for holding the conference should only be available to the member. Children (below the age of five) however may be allowed without any extra fee.

- d. In case any member is accompanied by higher number of accompanying persons than the permissible limit, or specified in his/her registration form, the host institution shall not be responsible for the boarding and lodging of the member and accompanying persons, and the former would be required to make an alternative arrangement him/herself.
- e. Under no circumstances would the children be allowed in the conference proceeding halls.
- f. Members are expected to have at least 60% attendance in various sessions to be entitled to obtain a certificate of participation in the conference.
- g. Additionally, for paper presenters, a certificate of presentation would be issued only on Chair/ Co-Chair/ Rapporteur of the said session confirming his/her presentation in the technical session. The co-authors too need to be physically present to be entitled to obtain the certificate of presentation.
- h. Any member/s found to be indulging in unruly behaviour, causing harm to IEA's reputation and disruption to the course of conference proceedings in any manner, would be liable to an action to be taken against him/her by the host institution, in consultation with the President and /or General Secretary of the Association. The action could include further debarment from participation in all further proceedings of the Conference, as well as subsequent disciplinary proceedings by the Association.

Selection and Publication of Conference Papers, including Selection of Papers for Awards

With regard to the selection, presentation and publication of the papers and determination of papers for IEA best paper awards in each theme, the following recommendations were made:

- a. All submissions of papers for presentation at the Conference should be made before the last date of submission and should be accompanied by an Abstract.
- b. The Association President will constitute a refereeing procedure to referee papers received under each theme.
- c. A system of scrutinizing the papers for plagiarism, using software such as Turnitin should be evolved and only those papers should be

- forwarded to referees that meet the laid down provisions of copyright issues.
- d. The papers so scrutinized for copyright issues under each theme would be sent to the referees who would mark them in the following four categories -
 1. Paper accepted for publication in full without any improvement
 2. Paper accepted for publication in full after making improvement/s as suggested by the referee/s
 3. Only abstracts of papers to be published
 4. Papers rejected outright.
 - e. The papers so selected for publication in full, to be brought out as a special Conference issue of the IEJ, which will be in the form of an e-issue, to be made available as a CD to the participants as also available for download on IEA's website. This would replace the printing and publication of hard copies of the Special Conference Issues of the Indian Economic Journal and the e-journal would continue to have the same ISBN number and other recognitions as the physical journal.
 - f. However, the abstracts of all papers in categories 1-3 above, would be published in a hard copy form for ready reference during the technical sessions.
 - g. Some hard copy reprints can also be made available to paper writers on request.
 - h. The Members' profile that acts as a voter list for elections, Presidential address and other lectures may continue to be printed in hard form for members' interests.
 - i. The referees of the said themes would shortlist up to five best reviewed papers and communicate the list to the President and /or General Secretary. The Chairperson and the Co-Chairperson of the technical sessions will recommend the three best papers/presentations in their respective sessions. The final selection of awardees would then be made by a jury consisting of the President of the Association, General Secretary, any former President of the Association and any two other members of the Association, nominated by the President of the Association in consultation with the General Secretary.

Confirmation and Cessation of Membership

Regarding the confirmation of membership and cessation of memberships, the committee recommended the following-

- a. All applications for the membership of the Association shall be scrutinised by the General Secretary and placed before the Executive Committee for confirmation. Thereafter, the General Secretary shall give the applicant notice in writing of such acceptance or rejection.
- b. The effective date of membership for those whose membership to the Association has been accepted shall be the date on which financial charges regarding the same have been paid /transferred to the Association.
- c. The membership entitlements are not capable of being transferred or transmitted to another person and terminate on cessation of the person's membership.
- d. A person ceases to be a member of the Association if the person:
 1. Dies, or
 2. Resigns membership, or
 3. Is convicted of an indictable offence; or
 4. Is expelled from the Association because he/she wilfully conducts him/herself in a manner considered to be injurious or prejudicial to the character or interests of the Association
- e. A member may resign from membership of the Association by giving to the General Secretary written notice and the General Secretary must make an appropriate entry in the records, recording the date on which the member ceased to be a member. However, no request for refund of membership fee, in partial or full will be entertained and the same would be retained by the Association, irrespective of the duration for which the person remained a member of the Association.
- f. A complaint may be made to the President of the Association by any member that another member/ office bearer of the Association has wilfully acted in a manner prejudicial to the interests of the Association.
- g. The President may refuse to deal with a complaint if he/she considers the complaint to be trivial or vexatious in nature.
- h. If the President decides to deal with the complaint, he must place it before the Executive Committee or any other especially constituted committee. The President and /or General Secretary must cause notice of the complaint to be served on the member concerned, and must give the member at least 14 days from the time the notice is served within which to make submissions to the Committee in connection with the complaint.
- i. The Executive Committee may, by resolution, expel the member from the Association or suspend the member from membership of the Association if, after considering the complaint and any submissions

- made in connection with the complaint or on recommendations of the specified committee, it is satisfied that the facts alleged in the warranted in the circumstances. The resolution shall state the grounds on which it has based its decision.
- j. If the Executive Committee expels or suspends a member, the General Secretary must, within 15 days after the action is taken, causes written notice to be given to the member of the action taken and of the reasons given by the Committee for having taken that action.
 - k. The member who has been suspended or expelled may appeal to the Executive Committee, within 15 days after notice of the resolution is served on the member, by lodging with the General Secretary a notice to that effect. The member will also be given the opportunity to state his/her cause in person or in writing, or both before the Executive Committee meeting which will consider the appeal.
 - l. The members present in the aforesaid meeting will then decide on the appeal of the member.
 - m. Such decision of the Executive Committee shall be final and binding.

Guidelines for Conduct of Elections:

These will be as per the recommendations of the IEA committee to look into the participation of members in the Annual Conference and other issues held on 13th august 2014 at 2.00 pm at ICSSR, New Delhi under the Chairmanship of Prof. Ravi Srivastava, whereby the manner of holding elections to the posts of office bearers of the Association shall be the following:

- a. The Election Officer should be appointed a year in advance by the Executive Committee to oversee all the election related proceedings during the year.
- b. The members' profile relating to members on or before March 31 of any given year.
- c. Members should communicate any change/ objection in the same to the General Secretary.
- d. The vacancies of various posts of office bearers should be posted on IEA's website by July 31 of each year as also the nomination form for these posts.

- e. Completed nomination forms along with a brief bio data of the candidate in about 250 words, should be sent to the Election Officer latest by 30th September of the year concerned.
 - f. These nomination forms along with their CVs should then be placed on the website for all members to scrutinize.
 - g. Any objections in the same or withdrawals, along with the relevant grounds, should be made latest by October 31st to the Election Officer.
 - h. The election officer would then verify the nominations and the final ballot list be placed on IEA's website by 30th November of the year concerned.
 - i. The Election Officer would then ensure fair printing of such ballot papers with contestants' names or some method of electronic voting using smart tabs, etc. should be explored and put into practice if found feasible and economical.
 - j. The General Secretary would upload the updated profile on the IEA's website latest by December 10th of any year, as also published as that year's Members' Profile, which would serve as the final voter list for the election in that year.
 - k. The ballot paper/ right to cast e-vote would be available only on producing a valid proof of identity among any of these :1d- card issued by the IEA, Driving License, Aadhar Card, Election Photo I card, PAN card, ration card and passport.
 - l. The use of indelible ink should be introduced.
 - m. The counting process would be undertaken by the Election Officer with the help of election officers so appointed by him/her.
 - n. The results of the elections will be announced by the Election Officer and shall also be placed on the website of the Association.
6. **Constitution of Committee:** Any committee can be formed by the President of the Association / Executive Committee/ General Body for any specific purpose for a specified period.